**Instructor Note:** For this portion of the Project Plan your team will capture the working actually being done. This information can be imported into MS Project for work there. *The template below is offered as a guide, you are welcome to search the internet for other examples*

Work Breakdown Structure

**Prepared by:** **Date:**

1. Main category 1

1.1 Subcategory

1.2 Subcategory

1.2.1 Sub-subcategory

1.2.2 Sub-subcategory

1.3 Subcategory

1.4 Subcategory

1. Main category 2

2.1 Subcategory

2.2 Subcategory

2.2.1 Sub-subcategory

2.2.2 Sub-subcategory

2.3 Subcategory

2.4 Subcategory

1. Main category 3
   1. Subcategory
   2. Subcategory

3.2.1 Sub-subcategory

3.2.2 Sub-subcategory

* 1. Subcategory
  2. Subcategory

1. Main category 4
   1. Subcategory
   2. Subcategory
      1. Sub-subcategory
      2. Sub-subcategory
   3. Subcategory
   4. Subcategory